

THE PHOTOGRAPHIC SOCIETY OF PENANG

(Founded in 1967)

Certification of Registration No. 298, Pulau Pinang.

REGISTRATION NO. PPM-003-07-20101967 NEW



Rules

(Amendments updated to ~~2004~~ 2015)

1. The name of the Society shall be PERTUBUHAN SENIFOTO PULAU PINANG.

2. The Society's registered Post Box shall be P.O Box 661. Penang or **202 Jalan Permai, Gelugor, 11700, Pulau Pinang**, or at such other place or places as may from time to time be decided on by the Committee. The registered address shall not be changed without the prior approval of the Registrar of Societies.

- a. All correspondence and business shall be conducted through the above postal address.
- b. All meetings shall be conducted at venues deem fit by the Committee.

3. Aims

The object of the Society shall be to foster the practice and appreciation of photography in Penang. To this end the Society shall endeavor to :-

- a. Provide for its members such of the normal facilities of a photographic society, as its finances shall permit.
- b. Organize regular outing and competitions.
- c. Organize an exhibition of photography ~~limited to prints and slides~~ by photographers working in Penang and other parts of Malaysia at a time to be decided by the Management Council.
- d. Organize international salon of photography to be presented in Penang at a time to be decided by the Management Council
- e. To render services to school camera clubs whenever possible.

4. Emblem

The Society's emblem shall be the areca nut palm encircled in a camera shutter with the words "The Photographic Society of Penang". The colour of the emblem shall be black printed on white background.

5. Membership

- a. Membership of the Society shall be open to any person interested in photography. There are to be ~~two~~ **three** kinds:-

Honorary Member, Ordinary and **Life** Member

A. Candidate for admission as an Ordinary or **Life** Member to the Society must complete a form provided furnishing the particulars as required on the form. The application shall be tabled for approval or otherwise by the Management Council. **An Ordinary Member will not be permitted to hold any elected post and will not have any voting rights.**

B. Honorary Life Members. The Management Council may select those who have rendered distinguished services to the Society or to photography as Honorary Life Members. Honorary Life Members shall possess all the privileges of an Ordinary Member, except those of nominating officers and members of the Management Council, and they shall not be required to pay any subscription.

C. Members who are not resident in the state of Penang shall not be eligible for election as office-bearer of the Society.

~~D. i) A school camera club may apply for affiliation in the Society on payment of yearly affiliation fee of RM6.00 RM60.00 only.~~

~~ii) The affiliation fee shall be payable upon application provided that the Management Council may approve the collection of the affiliation fee on later date as and when necessary.~~

~~E. i) Members of affiliation School Camera Clubs are not eligible for election as office bearers and shall have no power to vote, but they may enjoy whatever facilitates the Management Council may decide to provided~~

~~ii) Members of affiliated school camera clubs are also allowed to enter their work for competitions and exhibitions organized by the Society.~~

~~F. Ladies may apply for membership in the Society, at a special subscription of one ringgit (RM1.00) per month; this fee shall apply for both resident of the island of Penang and outstation members. The entry fee shall be the same for regular members i.e. Thirty ringgit (RM30.00).~~

6. Entrance Fee and Subscriptions

The Entrance Fee and Subscriptions shall be as follows:

- a. **Life Membership shall be a one-time payment of RM600.00 which shall not be refundable once accepted as a life member.** The Entrance Fee **for Ordinary Members** shall be ~~RM30.00~~ **RM60.00** per member. Founder members

shall be exempted from the payment of the Entrance Fee, provided that the Management Council shall have the power to waive the collection of the entrance fee for applicants who can show proof that they had submitted their applications forms within three months of the Society's inauguration. For such cases, the applications shall be required to pay subscriptions only from the date their applications for membership are approved.

b. The annual subscription shall be ~~RM36.00~~ **RM240.00** payable on or before the first of ~~January~~ **July** in each year. A new member elected after this date shall pay a proportionate sum to cover the period up to ~~the end of 30th June,~~ **the following** year.

c. Members not resident in the State of Penang shall pay an annual subscription of ~~RM24.00~~ **RM120.00**, but this reduction shall not affect the Entrance Fee, as per rule 6 in force.

d. Members may apply or convert for life membership by a single payment of ~~RM300.00~~ **RM600.00**. This amount shall not be reduced in the case of persons who are not resident in the State of Penang.

b. The Society's financial year commences on the 1st of ~~January~~ **July**, annually.

7. Management

a. The Management of the Society shall be in the hands of the Management Council comprising of the following officers who shall be elected at the Annual General Meeting and shall hold office for a term of 2 years until their successors are elected.

i) A President

ii) **A Deputy** President & **an appointed** Vice-President

iii) An Honorary Secretary

iv) An Honorary Treasurer

v) **Eleven** Committee Members

b. Nomination of office bearers in the Council for election in the Annual General Meeting.

i. Each office bearer in the Council shall be nominated by a member and seconded by another member.

ii. The President shall not serve concurrently for more than 2 terms (four years) and will only be eligible for election of the Post as President after stepping down for at least one term but will be eligible to hold other management posts. This clause may be waived should there be no member being nominated to fill this post as President.

iii. For all the purposes of interpretation a founder member shall be one who has joined the Society within three months of its inauguration.

c. All the office bearers shall be eligible for re-election **subjected to Clause 7, (b) ii.**

d. The duties of the office bearers are as follows: -

i. The President shall act as chairman at all general and committee meetings. He shall also represent the Society in its dealing with outside persons.

ii. The **Deputy** President shall act in the capacity of the President in the absence of the President and shall assist the President in the carrying out of his duty.

iii. The Hon. Secretary shall keep all records, except financial, of the Society and shall be responsible for their correctness. He shall keep minutes of all General Committee meetings and shall attend to the general business of the Society, and liaison with the public.

iv. The Hon. Treasurer shall keep all funds, collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary correctness. He is authorized to expend up to RM500-00 per month for petty expenses on behalf of the Society. Expenses in excess of RM500-00 should have the prior approval of the Management Council. **He shall submit the monthly accounts for the perusal of the committee at each main council meeting.**

vii. The Committee Members shall sit in all Management Council meetings and shall assist in the conduct of the Society's affairs wherever possible.

viii. Since the activity of the society is primary focused on photography, the duties will be collectively shared or by rotation, with its sub-committee and chairman drawn from members of main Committee pool or by co-opting non-committee members in organising local or international events like photography outings, tours, events and competitions. The sub-committee of the above formed shall minute and submit a report for recording purposes.

viii. Other officer if co-opted or appointed shall discharge the duties as specified under the term of appointment.

~~8~~ **9** Power of the Council.

The Management Council shall have power to:-

a. Approve or reject applications for membership.

b. Conduct the affairs of the Society.

c. Fill any vacancy in its body.

d. Invite and appoint Patrons, **Advisors and a Vice-President.**

e. To open a banking account to be operated jointly by any two of the following:- The president, the **Deputy** President, the Hon. Secretary and the Hon. Treasurer

f. To authorise the Hon. Treasurer to keep a petty cash of not more than RM500.00.

- g. To meet any expenses for the requirements of the Society by authorizing payment from the Society's funds.
- h. To co-opt instructors and other officers, or appoint patrons and advisors. They shall hold office until such time the Management Council deems fit.
- i. The Advisors, Patron and appointed Vice President shall have no power or say in the day administration of the society but shall be entitled to all privileges of the Society
 - ii. Any member who has served as a president of the society may be appointed by the Committee to serve as an Advisor. The Advisor, Patron and appointed Vice President's role is mainly advisory and his/her service is renewed on a term-to-term basis by a reappointment. They are invited to sit in the committee but has no say or power, which a committee member has.
- i. To acquire premises for use of the Society.
- j. To raise funds for the Society by appropriate means.
- k. i. To award Associateship or Fellowship to members who have rendered meritorious service to the Society made significant advances in the field of photography or repeatedly won honours in national and international photographic salons and competitions/contests.
- ii. To set up a special committee to consider the award of Associateship, Fellowship, Active Exhibitor or Master Exhibitor to those who submit their works for such award.

9 ~~40~~. Meetings

- a. The Management Council shall meet once a month with not less than 4 times a year with at least 10 (Ten) ~~Five~~ Council members present at the meeting shall form a quorum for approval purposes.
 - i. Each notice of meetings shall state the date, time and place at which such a meeting will be held and served upon every member of the Committee not less than 2 clear days of the meeting and served via electronically (email/sms) or 10 clear days via normal postal mail and shall be recorded and filed.
 - ii. Each notice of meeting should have an agenda specified.
 - iii. Each meeting shall be presided over by the President or the elected Vice President, in the absence of which a member chosen will preside over that particular meeting.
 - iv. The Society shall minute all meetings and filed for recording and future references. The Minutes must be endorsed in the next succeeding meeting and signed by the Chairman with a proposer and seconder present in the previous meeting as evidence of the proceedings in the meeting.
- b. An Annual General Meeting of the Society shall be held each year, to receive and adopt the Council's report and statement of accounts, and during the election year to elect the members of the Management Council.
- c. An Extraordinary General Meeting shall be convened:
 - i. Whenever the Council shall deem it desirable;
 - ii. At the request in writing of not less than one-third of the current membership of the Society, stating the object and reason for such a meeting.
- d. The notice summoning a General Meeting shall be posted at least fourteen days before the date of the meeting either by postal mail or at least 7 days by electronic mail or through the Society's official website.
- e. The method of election of officers shall be by simple majority voting at the General Meeting. In the event of an equal number of votes being cast, the Chairman shall decide the issue with a casting vote in addition to his own.

10. ~~44~~. Non-Attendance At Meetings

An elected member of the Management Council absenting himself from two consecutive monthly meetings without a satisfactory written explanation which is to be minuted shall cease to be a member of the Council, and his office being vacant, shall be filled under rule 9(c).

11 ~~42~~. Quorum

- a. At any General Meeting ~~ten or one quarter~~ twenty of the current membership, shall form a quorum.
- b. In the event of there being no quorum, the meeting shall be adjourned to the same day in the following week at a place and time to be appointed and should the number then present be insufficient to form a quorum, but they shall have no power to alter, amend, or make additions to any of the existing rules.

12 ~~43~~. Audit

- a. One or more persons, who shall not be office-bearers of the Society shall be appointed by the annual general meeting as Hon. Auditors. They shall hold office for two (2) years only and shall not be re-appointed.
- b. The Auditor/Auditors shall be required to audit the accounts of the Society for the year and to prepare a report of certificate for the general meeting. He they may also be required by the President or Chairman to audit the accounts of the Society for any period within their tenure office at any date, and to make a report to the Committee.

13 ~~44~~—Resignations

Any member of the Society wishing to resign from the Society must give notice of his or her desire to do so, in writing, to the Hon. Secretary, and a member shall not be deemed to have resigned in the absence of such notice.

14. ~~15~~ Defaulters

A member whose subscription remains unpaid for three months shall be served by the Hon. Treasurer with a notice requesting him to pay it within the ensuing fourteen days. Should the subscription remain unpaid after this period has elapsed, the name of the member shall be removed from the current list of members of the Society, ~~provided always that the Council may suspend the operation of this rule at its discretion.~~ A member of the Society whose name has been removed from the current list of members may not enjoy any of the privileges of the membership until such time as he or she has paid the arrears of subscription due to the Society, but a member whose name has been thus removed from the current list of members shall also be liable for all further subscriptions due until such time as he or she gives written intimation of their desire to resign from the Society.

15 ~~16~~ Prohibitions

- a. Gambling of any kind such as the playing of Paikow or mahjong, whether for stakes or not, is forbidden on the Society's premises. The introduction of materials for gambling and persons of bad character into the premises is prohibited.
- b. The funds of the Society shall not be used to pay the fines of members who have been convicted in court.
- c. The Society shall not attempt to restrict or in any other manner interfere with trade or prices or engage in any Trade Union activity as defined in the Trade Union Ordinance.
- d. The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its office-bearers, committee, or members.
- e. The Society shall not indulge in any political activities or allow its funds and or premises to be used for political purposes.
- f. Any member who indulges in any activities which is detrimental to the Society would be penalised and to be expelled.

16 ~~17~~ Amendment to Rules

No alterations or additions to these rules shall be made except at a General Meeting, and they shall not come into force without the prior sanction of the Registrar of Societies.

17 ~~18~~ Dissolution

- a. The Society shall not be dissolved, except with the consent of not less than three-fifths of the members of the Society expressed either in person or by proxy at a General Meeting convened for the purpose, or by postal vote.
- b. In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged and the remaining funds will be divided equally amongst the members.
- c. Notice of dissolution shall be given within 14 days of the dissolution to the Registrar of Societies.

DULY REGISTERED AND APPROVED BY THE REGISTRAR OF SOCIETIES OF MALAYSIA.

BIL : R OF S.457/67/13

A.R.S.PG. 2689

REGISTRATION NO. 298 (PULAU PINANG) old

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Proposed amendment unanimously agreed upon by members present at the Annual General Meeting

16 November 2014

3.30 p.m.

at the Bilik Mesyuarat, Stadium Bandaraya Pulau Pinang, Lorong Kulit, 10460 Pulau Pinang.

and re confirmed at the 41st AGM

21 June 2015

2.00 pm

at the Penang Youth Park Info Center, Pulau Pinang.

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